



VACATION CARE

GOOD SHEPHERD LUTHERAN COLLEGE OUTSIDE SCHOOL HOURS CARE

September 2017 HOLIDAY PROGRAM

Welcome to our April holiday Vacation Care period.

At Outside School Hours Care our programs assist children in developing their social, emotional, physical and spiritual needs. We provide a range of opportunities for students to foster relationships, learn a new skill or talent and encourage a healthy, safe, fun environment while allowing time for spontaneous play. As an OSHC community we are guided by Christian values and we strive to reflect the characteristics of God; love, justice, compassion, forgiveness, and patience. We see ourselves as leaders of children's natural interests, health and wellbeing. All staff work together as a team with a shared vision and common core belief to provide a caring, nurturing, homelike environment. We are committed to policies and practices that support the relationship between families and staff. We are looking forward to sharing these experiences with our OSHC children. See you at Vacation Care!

Kind Regards,
The OSHC Team

Enrolment process:

Step 1: Families must have a formal enrolment into Outside School Hours Care. These forms can be collected from Primary Admin, Main Admin, or OSHC.

Step 2: Parents/Guardians will receive a booking form to be completed and sent back to Vacation Care by mail, fax, email or in person.

Step 3: Parents/Guardians will receive a booking confirmation in statement form via email or mail.

PLEASE NOTE: BOOKINGS WILL NOT BE ACCEPTED IF ACCOUNTS ARE OUTSTANDING.

Step 4: Families on a waitlist will have confirmation of their booking either verbally or by email.

EMAIL: oshc@gslc.qld.edu.au
PHONE: 0409 707 167

Key Information for Vacation Care

CENTRE ENROLMENTS:

All participating families must be enrolled at Good Shepherd Lutheran College Outside School Hours Care. If your family is not enrolled please obtain an enrolment form from OSHC or the College Administration office.

HOURS OF OPERATION:

The Centre will be operational between the hours of 7:30am and 6:00pm.

FEES:

Enrolment Fee: \$20 (Annual fee, families already enrolled with After School Care do not need to pay this again)

Daily Rate: \$46.00 (full day) 7.30am to 6.00pm

Incursion: Additional \$15 to Daily Rate

Excursions: to be advised depending on destinations

*Some craft activities /special days planned may incur an extra fee to cover all costs; you will be notified via the booking form and program rundown should this occur.

CANCELLATION POLICY

Cancellations **MUST** be made **FIVE WORKING** days prior to the booked day. Any time after this shall incur the fee for that day. This allows us time to offer the booking to another child and adjust staffing, resources and catering needs. If this is an excursion day, full excursion costs may apply. **BUS FARE WILL ALWAYS APPLY.**

Please also note that non-attendance due to sickness or illness will still incur a full absent charge less any CCB.

Note: CCB is paid for up to 42 days absent for each child.

CONFIRMATION

Bookings will **not** be accepted if there are any outstanding After School Care or previous Vacation Care fees. Accounts will be produced every week via payment of Ezidebit payment. Please refer to the Fee Policy in the OSHC Family Handbook.

DROPPING OFF / PICKING UP:

Children must be accompanied by an adult who is to sign the child in/out. Children will not be released to the care of any other person without written authorisation or authorisation as per enrolment form.












ILLNESS / ACCIDENT / MEDICATION:

If a child is unwell or involved in an accident during the day, and unable to participate in activities, the parent/guardian will be notified to collect the child. In the event of a serious accident the child will be transported via an ambulance to the nearest medical assistance. We do not administer medicines without the permission forms being filled out and signed by parent/guardian.

WHAT TO BRING TO VACATION CARE:

Children must bring a change of clothes and a packed morning tea and lunch with ice brick. Afternoon tea will be provided. Children must wear covered shoes (**no thongs or sandals**), bring a broad brimmed hat and be wearing sunscreen. No chewing gum or lollies are to be brought to OSHC. Skateboards, rollerblades, and heelies are not permitted unless programmed. No electronics are permitted unless programmed. Toys/devices brought by children for programmed activities are to be kept in the allocated area.

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<p>Monday 18 September</p> <p>WHEELS AND TECHNO DAY</p> <p>Bring your wheels and technical devices for a first day of school holidays. Must bring safety gear!!</p> 	<p>Tuesday 19 September</p> <p>FUN FAIR</p> <p>You will be getting into groups and creating stalls for a fun fair on the school grounds</p> 	<p>Wednesday 20 September</p> <p>BUGS ED. INCURSION <i>additional \$15.00</i></p> <p>This hands-on workshop combines insect classification and morphology with the fun of designing and making your own insect.</p> 	<p>Thursday 21 September</p> <p>CLAYTASTIC <i>additional \$5.00</i></p> <p>We will be creating with this fabulous clay</p> 	<p>Friday 22 September</p> <p>TABLE TENNIS</p> <p>We will be enjoying table tennis at the HPE centre</p> 
<p>Monday 25 September</p> <p>COLLABORATIVE CANVAS ART</p> <p>We will be experiencing canvas painting with different mediums and techniques</p> 	<p>Tuesday 26 September</p> <p>SEWING</p> <p>Join us for some sewing projects</p> 	<p>Wednesday 27 September</p> <p>MEXICAN FIESTA</p>  <p>We will be having a mexican day! Make burritos and tacos and your own mexican jumping beans! Crack a pinata or two as well!</p> 	<p>Thursday 28 September</p> <p>HORSE RIDING EXCURSION <i>additional \$25.00</i></p> <p>Join us for a visit to Mooloolah Valley riding school and enjoy roasting marshmallows after your pony rides</p> 	<p>Friday 29 September</p> <p>DRAMA DAY AT THE THEATERETTE</p> <p>Get into groups and enjoy a day of creating drama</p> 

GSLC Vacation Care Booking Form

This Page must be accompanied by an O.S.H.C enrolment form, if not already enrolled.

Family Name:				
Child/ren's Names		Grade	D.O.B	School
1.				
2.				
3.				
4.				
Name:				Birthday:
Phone:	Home:	Work:	Mobile	
Email				
Fathers Name:				Birthday:
Phone	Home:	Work:	Mobile:	
Authority to collect/other approved contacts (in case of emergency):				
1. Name:	Phone: H)	W)	M)	
Relationship:				
2. Name:	Phone: H)	W)	M)	
Relationship:				
Medical Details & Dietary Requirements:				
1. Name:	Details:			Plan attached:
2. Name:	Details:			Plan attached:
3. Name:	Details:			Plan attached:
<p>Swimming: I give permission for my child/children named above to participate in swimming activities at Good Shepherd Swimming Pool during Vacation Care period between 9:00 am and 5pm. Children will walk 2 mins to the pool with staff. Children will be supervised by staff while in the water.</p>				
Name:	Sign:			Date:
<p>Consent: I have read and understand the policies regarding payment of fees. I have read and signed the Consent Statement in the Good Shepherd Lutheran College enrolment form and agree to abide by these.</p>				
Name:	Sign:			Date:
Please tick the days you will require care:				
Monday	Tuesday	Wednesday	Thursday	Friday
18 Set	19 Sept	20 Sept	21 Sept	22 Sept
25 Sept	26 Sept	27 Sept	28 Sept	29 Sept